

EU Skills Profile Tool for Third Country Nationals

Zarrouk Asma

Personal information

General information

Family name	Zarrouk
First name	Asma
Gender	Female
Date of birth	20/9/1987
Country of birth	Tunisia
Country of nationality	Tunisia
Marital status	Single

Personal identification document

Type of identity document	Identity card
Document number	09266288
Country of issue	Tunisia

Contact information

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Country	Tunisia
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Skills identification

Language

What is/are your mother tongue(s)?	Arabic
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Can you communicate in a language of the host country?	Yes
Language	French
Speaking	Excellent
Listening	Excellent
Reading	Excellent
Writing	Excellent
Do you speak other languages?	English
Speaking	Excellent
Listening	Excellent
Reading	Excellent
Writing	Excellent

Education and Training

Have you attended any kind of education and/or training, including primary education and informal training?	Yes
When were you last in education and/or training?	2018
How long in total did you attend education and/or training?	18 Year(s)
What was your highest level of education and/or training?	PhD
Please indicate your field(s) of study and for how long.	Business and administration
Please indicate the type(s) of education	School based learning Work-based learning Apprenticeship

and/ or training you attended.	Internship
Do you have some prior learning recognised?	Yes
Did you acquire any certificate or diploma on paper or digitally?	Yes

Numeracy Skills

Measuring? E.g. length, distance, liquid volume, weight.	Expert
Indicate the area in which you do this?	In daily life In school / University Professionally
Doing calculations or estimates using addition, subtraction, multiplication and division of whole numbers?	Expert
Indicate how you can do this?	With calculator Without calculator
Indicate the area in which you do this?	In daily life In school / University Professionally
Doing calculations or estimates using addition, subtraction, multiplication and division of fractions or decimals?	Expert
Indicate how you can do this?	With calculator Without calculator
Indicate the area in which you do this?	In daily life In school / University Professionally
Doing calculations or estimates using percentages?	Expert
Indicate how you can do this?	With calculator Without calculator
Indicate the area in which you do this?	In daily life In school / University

	Professionally
Doing basic geometry?	Expert
Indicate the area in which you do this?	In daily life In school / University Professionally
Reading and creating simple visual ways to display numerical information, such as the below?	Expert
Dealing with more complex arithmetic, geometry and graphs?	Expert
Indicate how you can do this?	With calculator Without calculator
Indicate the area in which you do this?	In daily life In school / University Professionally
Are you familiar with the metric system?	Expert

Digital skills

Using a smartphone or tablet	Expert
Using a laptop	Expert
Managing files and folders on a computer	Expert
Creating, editing, formatting and printing text documents	Expert
Creating, editing, formatting and printing spreadsheets	Expert
Creating, editing and formatting presentations	Expert
Sending / receiving / printing E-mails	Expert

Finding and managing information on the internet	Expert
Making Internet calls/ video calls	Expert
Purchasing goods and services online	Expert
Learning/studying online	Expert
Producing graphic designs	Expert

Professional skills

Do you have any professional/work experience?	Yes
For how long?	3 Year(s)
When were you last in professional/work experience?	2018

Experience 1

Please describe the nature of your professional/work experience	Employee
How long did this experience last?	3 Year(s)
In which country/ countries was this experience?	Tunisia
Which language(s) did you mainly use?	English French
Please indicate the occupation from the list that best fits the type of work you carried out.	business lecturer
Which skills did you need to do your job well?	prepare lesson content monitor developments in field of expertise teach business principles develop course outline apply teaching strategies

compile course material
 give constructive feedback
 liaise with educational staff
 assess students
 apply intercultural teaching strategies
 curriculum objectives
 business strategy concepts
 guarantee students' safety
 business analysis
 business management principles
 business law
 write work-related reports

**What was the size
 of the organisation?
 (Number of people
 working in the
 organisation)**

200+

**What was the size
 of your workplace?
 (number of people
 working at your
 workplace)**

200+

**Do you have
 any proof of this
 professional/work
 experience with you?**

Yes

Skills acquired outside the workplace

Caring for children?

Expert

**Generally how many
 at the same time?**

5

How often?

Almost always

For how long?

12 Year(s)

**Caring for elderly
 people?**

Expert

**Generally how many
 at the same time?**

3

How often?

Almost always

For how long?

18 Year(s)

**Caring for sick or
 disabled people?**

Expert

**Generally how many
 at the same time?**

1

How often?	Sometimes
For how long?	1 Year(s)
Making / mending clothing?	Expert
How often?	Rarely
Preparing meals?	Expert
Generally for how many people?	0-5
How often?	Every day
Cultivating crops?	Expert
How often?	Rarely
Taking care of livestock?	Expert
Selling or trading products?	Expert
Making furniture?	Expert
House construction?	Expert
Coaching/teaching?	Expert

Other basic and transversal skills

Work independently	Expert
Make decisions independently	Expert
Work in a structured way	Expert
Solve problems	Expert
Work with others / collaborate / network	Expert
Work with people of different cultures / backgrounds	Expert
Work with customers / clients	Expert

Work as a leader / manager / supervisor	Expert
Manage projects	Expert
Work in stressful conditions / under time pressure	Expert
Develop new ideas and turn them into action	Expert
Inspire and enthuse others	Expert
Take responsibility for my own learning / development	Expert

Driving Skills

Horse and cart	Yes
Two-wheeled vehicles	Yes
Car with manual transmission	Yes
Car with automatic transmission	Yes
Agricultural machinery	Yes
Vessels (e.g. boat)	Yes